

# RUN DESCRIPTION

<b>POSITION:</b>	Registrar
<b>DEPARTMENT:</b>	Anaesthesia, Starship Operating Rooms
<b>PLACE OF WORK:</b>	Starship Children's Hospital
<b>RESPONSIBLE TO:</b>	Director of Anaesthesia & OR's through the Clinical Director or a nominated Consultant.
<b>FUNCTIONAL RELATIONSHIPS:</b>	Healthcare consumer, Hospital and community based healthcare workers
<b>PRIMARY OBJECTIVE:</b>	To facilitate the management of children under the care of ADHB, including pre- and post-operatively.
<b>RUN RECOGNITION:</b>	This run is recognised by the Australian and New Zealand College of Anaesthetists as a training position for specialist qualification
<b>RUN PERIOD:</b>	4 months

## Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
<b>General</b>	<ul style="list-style-type: none"> <li>• Pre-operative assessment of elective surgical patients</li> <li>• Provision of appropriate anaesthesia for elective and acute patients under the direct or indirect supervision of the Anaesthesia Co-ordinator or Consultant anaesthetist on-call. This may include remote sites such as MRI, CT or Angiography</li> <li>• Responsible for post-operative visits as deemed necessary</li> <li>• Work closely with Consultant Anaesthetists in the provision of Acute Pain Services</li> <li>• Undertake diagnostic and treatment procedures appropriate to the subspecialty</li> <li>• Maintain a high standard of communication with patients, patients' families and staff</li> <li>• Inform consultants of the status of patients especially if there is an unexpected event. Patients should be discussed with a consultant as necessary according to the registrar's experience.</li> <li>• Attend hand-over, team and departmental meetings as required</li> </ul>
<b>Administration</b>	<ul style="list-style-type: none"> <li>• Maintain a satisfactory standard of documentation in the files of patients. All</li> </ul>

ADHB Anaesthesia Starship Registrar Run Description - Effective 13 December 2010

**Disclaimer:** Please note that this run description is current at time of publication, however this information can be subject to change. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.

Area	Responsibilities
	<p>prescriptions and notes are to be signed, with a printed name and locator number legibly recorded. A correctly filled in anaesthetic chart should be filled out for every anaesthetic</p> <ul style="list-style-type: none"> <li>• Be responsible for certifying death and complete appropriate documentation</li> <li>• At the direction of the Clinical Director, assist with operational research, CME &amp; audit in order to enhance the performance of the Service</li> <li>• Obtain informed consent for procedures.</li> <li>• Maintain records and documentation as necessary for the Acute Pain Service.</li> </ul>

## Section 2: Training and Education

Nature	Details
<i>Protected Time</i>	<p><i>The following educational activities will be regarded as part of normal duties (unless attendance is required for other duties as per roster)</i></p> <ul style="list-style-type: none"> <li>• Orientation at the beginning of the run</li> <li>• Part 1 candidates: one ½ day per week protected teaching (Part 1 course)</li> <li>• Part 2 candidates: one ½ day per week protected teaching (Part 2 course)</li> <li>• Senior registrars: one ½ day per week non-clinical time</li> <li>• Weekly-Friday am: 1hr Journal club/ Audit presentation</li> <li>• Weekly-Didactic teaching 7.30 am -815 am Tuesdays</li> <li>• Weekly- incident/morbidity meeting 7.30-8.00( mon or thur)</li> </ul>
<p><i>The Registrar is expected to contribute to the education of nursing, technical staff and medical staff when requested.</i></p>	

## Section 3: Roster

Roster
<ul style="list-style-type: none"> <li>• Six registrars take part in the Starship Paediatric Anaesthesia roster.</li> <li>• The Registrars' normal hours of work are 0800-1800 (10hours). A rostered day off occurs at intervals in the roster. A night duty will be three or four consecutive nights. The night registrar will be on duty 1600-0200 then on-call 0200 until 0800. A weekend duty is comprised of two 10-hour days and two night duties. The night registrar will be expected to do an acute pain round at the commencement of their duty each night (1600). The nights and weekends are shared equally amongst the registrars participating in the roster.</li> </ul>

## Section 4: Cover

Other Resident and Specialist Cover
<ul style="list-style-type: none"> <li>• There is an SMO available on site between the hours of 0800 – 1800 weekdays and an SMO available on call off site at all other times</li> <li>• The roster will be provided 4 weeks in advance. It is desirable that the Registrars participate in producing their own roster. As described in the Department's leave guidelines at any time a maximum of two Registrars may be on leave of all types, including study and annual leave to a maximum of 15 days leave of all types. Leave in excess of this may be granted at the discretion of the Clinical Director or Consultant responsible for scheduling, depending on Department commitments.</li> </ul>

## Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar will:</i></p> <ul style="list-style-type: none"> <li>• At the outset of the run meet with their Supervisor of Training to discuss goals and expectations for the run, review and assessment times, and one -on -one teaching time</li> <li>• After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Supervisor of Training and if necessary the Clinical Director or their nominee.</li> </ul>	<p><i>The service will provide,</i></p> <ul style="list-style-type: none"> <li>• An initial meeting between the Supervisor of Training and Registrar to discuss goals and expectations for the run, review and assessment times, and one -on -one teaching time</li> <li>• A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar</li> <li>• The opportunity to discuss any deficiencies identified during the attachment. The Supervisor of Training responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them</li> <li>• A Mentor will be assigned to allow another means of communication and advocacy.</li> </ul>

## Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40	<ul style="list-style-type: none"> <li>• The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.</li> </ul>
Rostered additional hours (inc. nights, weekends & long days)	10	
All other unrostered hours	0	
Average hours per week	50	

**Salary:** The salary for this attachment will be as detailed as a Category **B** run.