



## **RUN DESCRIPTION**

<b>POSITION:</b>	<b>Registrar – Gastroenterology</b>
<b>DEPARTMENT:</b>	Gastroenterology
<b>PLACE OF WORK:</b>	Waitemata District Health Board – North Shore Hospital and Waitakere Hospital
<b>RESPONSIBLE TO:</b>	Clinical Director Medicine, Gastroenterology & Medicine, Manager Medical Service.
<b>FUNCTIONAL RELATIONSHIPS:</b>	Consultants, Medicine registrars.
<b>PRIMARY OBJECTIVE:</b>	To facilitate the management of patients in the care of the Gastrology service..
<b>RUN RECOGNITION:</b>	That the run is accredited for the training of basic and advanced rheumatology trainees.
<b>RUN PERIOD:</b>	26 weeks

### **Section 1: Responsibilities**

<i>Area</i>	<i>Responsibilities</i>
Clinical Duties & Work Schedule	<p>Responsible for the clinical assessment, investigation, diagnosis and treatment of patients under the Gastroenterology specialist.</p> <ul style="list-style-type: none"> <li>To facilitate the safe and efficient management of patients in the care of the Gastroenterology service, under the supervision of the Consultant.</li> <li>To undertake outpatient clinics weekly in North Shore Hospital providing clinical management of outpatients with Gastroenterology disorders. Clinics will be conducted during ordinary hours under the supervision of the consultant.</li> <li>In the event of a consultation being requested by another service, arrange for the patient to be seen either by the Registrar and/or the Gastroenterologist.</li> <li>To receive general practice enquiries regarding admissions or management issues involving Gastroenterology patients.</li> <li>To supervise all junior medical staff to meet the requirements of their position.</li> <li>To participate in research projects within the department of Gastroenterology.</li> <li>Any other duties that may be required in the interest of the department, such as organising clinics, and lunchtime presentations.</li> </ul>

WDHB Gastroenterology Registrar Run Description – Effective 12 December 2011

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<i>Area</i>	<i>Responsibilities</i>
	<ul style="list-style-type: none"> <li>Participate in weekend and rostered night call in the acute medical wards as required.</li> </ul>

## Section 2: Training and Education

<i>Nature</i>	<i>Details</i>
Protected Time	<p>The Registrar will attend weekly (unless attendance is required for an emergency) the:</p> <ul style="list-style-type: none"> <li>NSH Medical Journal Club Monday 1230 - 1315</li> <li>NSH Medical Grand Round 1230 – 1330 Conference Room 1.</li> <li>Preparation for the written and clinical FRACP. The teaching is held between 1300 – 1600 on Wednesdays at North Shore Hospital ( and occasionally Auckland). Video conference facilities are available at both North Shore and Waitakere Hospitals and the expectation is that Registrar’s preparing for the FRACP will attend.</li> <li>Attend the fortnightly GI Pathology Meeting.</li> <li>Participate in clinical audit within the Gastroenterology Unit.</li> <li>Assist when required with junior medical staff teaching programmes.</li> <li>Registrars present case summaries and topic reviews on a regular basis.</li> <li>To attend other meetings/sessions as directed by the senior medical staff.</li> </ul>

## Section 3: Roster

<b>Hours Of Work</b>	
<u>Ordinary hours of work:</u>	
Monday to Friday (8.0 hours per day)	0800 – 1600 hours
• Night shifts will occur on Friday/Saturday nights only:	2200 – 0800 approx 1set in 6 weekends
• Day shifts Saturday and Sunday:	1300 – 2300 approx 1set in 8 weekends
The Registrar will not be present during the day on the Friday before starting a night shift.	

## Section 4: Cover

<i>Other Resident and Specialist Cover</i>
<p>After hours the Registrars will be responsible for patients under the care of the Division of Medicine and Health of Older People Services.</p> <p>Additional out of hours cover is provided by the General Medicine Registrars</p>

## Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar will:</i></p> <ul style="list-style-type: none"> <li>• Ensure they arrange a formal meeting with their supervising consultant to assess and discuss their performance at the beginning of the attachment, and again at three and six months.</li> <li>• If deficiencies are identified, the Consultant will identify these with the Registrar who should implement a corrective plan of action under the advice of their Consultant.</li> </ul>	<p><i>The service will provide:</i></p> <ul style="list-style-type: none"> <li>• an initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time.</li> <li>• an interim assessment report on the Registrar three (3) months into the run, after discussion between the Registrar and the Consultant responsible for them;</li> <li>• the opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them;</li> <li>• a final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar.</li> </ul> <p>The Director of Basic Physician Training will be available to discuss problems and progress.</p>

## Section 6: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours	40.0	
Rostered additional hours (inc. nights, weekends & long days)	5.48	
All other unrostered hours	3.0	
Total hours per week	48.48	

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## **Salary**

The Salary for this attachment will be as detailed in a Category C run to be confirmed by a run review.