

COUNTIES MANUKAU DISTRICT HEALTH BOARD

DIABETES RESEARCH FELLOW

Job Title:	Research Fellow – Diabetes
Department:	Division of Medicine (Diabetes/ Endocrinology)
Location:	Middlemore Hospital
Responsible To:	Service Manager and Clinical Director through their supervising consultant(s) and the Clinical Head – Diabetes/Endocrinology
Functional Relationships:	Health Care Consumers Hospital and community-based health care workers Research subjects
Accreditation:	This run is eligible for recognition as part of an appropriate training program for specialist qualification.
Primary Objective:	To undertake research and facilitate the management of patients under the care of the Division of Medicine (Sub-specialty Diabetes /Endocrinology).

Clinical Duties:

- Participate in new and follow-up Diabetes outpatient clinics (number of sessions to be negotiated).
- Assist with other relevant clinical tasks as required, in particular review of ward referrals and acute outpatient assessments.
- Assist with clinical duties and procedures of the Diabetes Registrar and support the House Officer as required.
- The Registrar will maintain a high standard of communication with patients, patients' families and staff.
- Attend regular department meetings (eg. radiology case conference, teaching sessions, multidisciplinary and research meetings)
- The Research Fellow is expected to cover the Diabetes Registrar when he/she is on leave or unwell within their normal contracted hours. In addition, the Fellow is required to provide some Internal Medicine cover on Wednesday afternoons to allow Registrars to participate in teaching sessions.
- Direct clinical contact time (non research clinics, procedure lists) to be no greater than 4 half day sessions on average per week.
- Clinical skills, judgement and knowledge are expected to improve during the attachment.
- CMDHB Clinical Board policies are to be followed at all times.

Expiry 11 December 2011

Disclaimer: Please note that this run description is current at the time of publication until the end of the 2011 training year. Due to proposed changes to the service the run description may be different from 12/12/December. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.

Administration: Legible notes will be written in patient charts on assessment / admission, and whenever management changes are made.

All instructions (including drugs, IV fluids and instructions for nursing) will be accurately and legibly recorded and legibly signed.

The Registrar is responsible for the completion of death certificates for patients who have been under their care, although this may be delegated to a House Officer.

The Registrar will be expected to participate in audit programmes within the Division of Medicine and, in particular, will be responsible for completion of a mortality audit form for each patient dying under his/her care and presenting this to the Consultant.

A letter will be dictated to the patient's GP after each outpatient visit.

The results of all investigations will be sighted and signed electronically. The responsibility for results relating to inpatients may be shared with the team House Officer. The Registrar will refer results to the Consultant where there is uncertainty about the significance of the result.

The Research Fellow is expected to attend the weekly Medical Division Clinical Meeting and to present at that meeting as requested.

Research: To undertake research projects (academic and pharmaceutical) in consultation with the Clinical Head – Diabetes / Endocrinology.

Education: To attend the relevant specialty Case Conferences and CME activities (Specialty Education Meetings, journal club etc) at Middlemore and Auckland City Hospitals.

Teaching: To assist in teaching House Officers, Registrars, fifth year medical students, and other health workers as requested.

Performance: Performance will be assessed by a designated Supervisor of Training and discussed at formal meetings at the beginning of the attachment and again at 3 months and 6 months. If deficiencies are identified during the attachment the Supervisor will bring these to the Research Fellow's attention and discuss how they may be rectified.

Expiry 11 December 2011

Disclaimer: Please note that this run description is current at the time of publication until the end of the 2011 training year. Due to proposed changes to the service the run description may be different from 12/12/December. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.

Roster: In addition to the time tabled weekday duties, the Research Fellow will be required to contribute to some after hours call, no more frequent than 1:4 weekends or weekend nights (Fri/Sat 2200 – 0800 call for Internal Medicine).

Average weekly hours:	Research	24
	Clinical work	16
	Nights (Medicine roster)	5
	Unrostered hours	5
	Total	<u>50</u>

Run Category & Salary: This attachment is a Category D run (50 – 54.9) hours per week) and the salary for the attachment is that applicable to Category D, as contained in the RMO collective employment contract (MECA).

Expiry 11 December 2011

Disclaimer: Please note that this run description is current at the time of publication until the end of the 2011 training year. Due to proposed changes to the service the run description may be different from 12/12/December. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.