

RUN DESCRIPTION

POSITION:	Registrar
DEPARTMENT:	Radiology Department
PLACE OF WORK:	Middlemore Hospital, Manukau Superclinic
RESPONSIBLE TO:	Supervisor of Training Clinical Director Radiology Clinical Head of Radiology Service Manager Radiology.
FUNCTIONAL RELATIONSHIPS:	Healthcare consumers Hospital & community based health care workers
PRIMARY OBJECTIVE:	To facilitate the treatment and management of patients under the care of Counties Manukau DHB.
RUN RECOGNITION:	This position is accredited by the Royal Australian and New Zealand College of Radiologists as a training position.
RUN PERIOD:	2 - 6 months

Section 1: Registrar's Responsibilities

<i>Area</i>	<i>Responsibilities</i>
Clinical	<p>Registrars will work under the direction of the Radiology Consultants in their service provision role. The clinical work undertaken during the attachment will require that the Registrar :</p> <ul style="list-style-type: none"> • Conduct sessions of ultrasound and fluoroscopy under a Consultant Radiologist's supervision. • Report on plain X-ray films with reference to a Consultant as required. • Perform other Radiological procedures as necessary and appropriate to their level of experience and qualification. In particular, Registrars will be required to conduct upper and lower gastrointestinal screening. • Attend and conduct film review sessions with consultants as required. • Assist consultants in conducting and reporting on CT procedures as required

CMDHB Radiology Registrar Run Description.docx- Effective 13/12/2010

Disclaimer: Please note that this run description is current at time of publication, however this information can be subject to change. It is your responsibility to ensure that you have the most up to date version if you will be relying on the information enclosed. Please contact RMO Support for further information.

Area	Responsibilities
	<ul style="list-style-type: none"> • Assist consultants in conducting and reporting on MRI procedures as required. • Assist consultants in conducting and reporting on Mammography procedures. • From time to time, as their skill level increases, to observe and work with Radiologists in venous studies and angiography. • Participate fully in the Department's Roster with special allowance and provision made for training needs to attend teaching sessions at other facilities as required. • Prepare and participate in clinical meetings from time to time. • By mutual agreement, the Registrar may arrange to obtain more concentrated sub-speciality experience or engage in "project" activity, according to seniority and career choice. • Attend teaching sessions at ADHB <p>Clinical skills, judgement and knowledge are expected to improve during the attachment.</p>
Administration	<ul style="list-style-type: none"> • The Registrar is expected to complete and maintain records and documentation as required by the Department, to the required standard of completeness and accuracy. • Obtain informed consent for procedures within the framework of the Medical Council guidelines which state: <ul style="list-style-type: none"> 1) "The practitioner who is providing treatment is responsible for obtaining informed consent beforehand for their patient. The Medical Council believes that the responsibility for obtaining consent always lies with the consultant – as the one performing the procedure, they must ensure the necessary information is communicated and discussed." 2) "Council believes that obtaining informed consent is a skill best learned by the Registrar observing consultants and experienced registrars in the clinical setting. Probationers should not take informed consent where they do not feel competent to do so." • If absent due to unexpected circumstances (e.g. health, other), contact the Radiology Service Manager directly as well as the Consultant to which the registrar is clinically responsible in the absent duty.

Section 2: Training and Education

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
0800 Ortho Mtg MSK Reg to attend	0730 – 0800 Breast case review pre Breast meeting 0800-0900 Breast Meeting CT conference room (mamm's reg and fellow attend) 1200 - 1300 Breast third read meeting 0800-1200 Registrar Teaching, APH	0800 - 0900 Dr Wood (paediatric / breast) and Dr Pinto(MSK) alternate weeks Registrar room 10.30 (every 4 th wk) O&G Meeting	0800-0900 Bone Tumour Meeting, Conference Room, Radiology/ Spine meeting alternate weeks Seminar room	0745 Dr Anderson and Dr Jayasinghe & Dr Donald rotating
1215 GASTRO Multi Disciplinary Meeting	1600 ED conference MSK Reg CT Conference	1215 Case Review session Registrar Room 1200-1300 Vascular meeting	1300 Respiratory Meeting	1215 Lunchtime teaching. Drs Homer, te Strake, Rai, Dixit, Ikonen. For consultant roster see notice board

Note: dates and times for the sessions above may change.

There is a minimum of 2 hours per week medical learning, which includes the weekly tutorial, journal club and pathology session.

Nature	Details
Education	<ul style="list-style-type: none"> • The Registrar may occasionally be requested to teach other health care workers. • The Registrar will attend the teaching programme at Auckland Healthcare as appropriate. • The Registrar is expected to prepare and deliver presentations at teaching sessions, conferences and seminars. • Appropriate attendance at conferences, clinical review sessions and seminars is encouraged to facilitate the educational elements of the run. • Attendance at off-site teaching and education sessions will vary according to the seniority of individual registrars.
Research	A research project may be undertaken during the attachment subject to approval by the Supervisor Radiology Training, Clinical Director and Service Manager

Section 3: Roster

<i>Roster</i>
<p>There are eleven (11) Registrars employed by the Radiology Department.</p> <p>The ordinary rostered hours of work for a first year registrar are:</p> <ul style="list-style-type: none">• 0800 – 1630 Monday to Friday• 1630 – 2230 one day per week as rostered Monday to Friday (“buddied call”) <p>The ordinary rostered hours of work for all other registrars are:</p> <ul style="list-style-type: none">• 0800 – 1630 Monday to Friday (D)• 0800 – 2230 Monday to Sunday (L)• 2200 – 0800 Monday to Friday (WN)• 2200 – 0830 Saturday and Sunday (N) <p>Weekends and Public Holidays are rostered long days and night duties as above.</p> <p>Night duty and long days are worked on a 1:8 or 1:9 basis. The roster may revert upto 1:11 frequency when there are no first year registrars employed in the department. The average weekly hours have been calculated accordingly.</p>

Section 4: Cover

<i>Other Resident and Specialist Cover</i>
<p>Applications to take annual leave are approved on a "first-come-first-served" basis and employees are encouraged to apply early in order to facilitate cover arrangements. Annual leave will be covered through the payment of additional duties or locums.</p> <p>Medical education leave to attend conferences or for study and exam purposes is granted in accordance with the provisions of the collective employment contract. Applications for education leave should be submitted well in advance to help planning of cover arrangements.</p>

Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
	<p>The Registrars work performance will be assessed by a nominated Consultant and will be discussed at formal meetings at the beginning of the attachment and again during the course of and at the end of the attachment. If deficiencies are identified during the attachment the Consultant will bring these to the Registrar's attention, and discuss how they may be corrected.</p>

Section 6a: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40.0	The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.
Rostered additional hours (inc. nights, weekends & long days)	18.8	
All other unrostered hours	3.01	
Total hours per week	61.81	

The salary for this attachment is a Category **B**.

Section 6b: Hours and Salary Category

<i>Average Working Hours</i>		<i>Service Commitments</i>
Basic hours (Mon-Fri)	40	The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.
Rostered additional hours (inc. nights, weekends & long days)	8.5	
All other unrostered hours	2.61	
Total hours per week	51.11	

The Salary for this attachment is a Category **D** for first year Registrars.