



# RUN DESCRIPTION

<b>POSITION:</b>	Registrar
<b>DEPARTMENT:</b>	Histopathology
<b>PLACE OF WORK:</b>	Auckland City Hospital, LabPlus
<b>RESPONSIBLE TO:</b>	Clinical Director and Manager of Laboratory services, through a nominated Consultant/Physician.
<b>FUNCTIONAL RELATIONSHIPS:</b>	Healthcare consumer, Hospital and community based healthcare workers
<b>PRIMARY OBJECTIVE:</b>	To facilitate the management of patients under the care of the Laboratory Service.
<b>RUN RECOGNITION:</b>	This position is a recognised training position for the FRCPA qualification.
<b>RUN PERIOD:</b>	4 months

## Section 1: Registrar's Responsibilities

Area	Responsibilities
<b>General</b>	<ul style="list-style-type: none"> <li>• The registrar is expected to field requests for clinical advice from ward medical staff.</li> <li>• Preparation for and attendance at clinicopathological meetings (when not rostered for duties, which take priority).</li> <li>• Literature reading and library searches relating to clinical cases and diagnostic problems.</li> <li>• Quality assurance activities in the laboratory e.g. Case reviews and projects relating to library material and data.</li> </ul>

ADHB Histopathology Registrar Run Description - Effective 13 December 2010

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## Section 2: Training and Education

### *Training and Education*

- Medical education sessions will be announced at the commencement of the run.
- The Registrars may be required to assist in teaching sessions for clinical medical staff and other health care employees.
- Registrars assist in the teaching of medical students in undergraduate laboratory classes and on occasional tutorials
- All employees in their second and subsequent years of service shall be entitled to five days medical education leave in each full year of service (and additional 5 days study in the years they sit part 1 and part 11), accumulative up to a maximum of 30 days. Leave may only be used for College approved courses and study. Extra leave may be negotiated with clinical head if Registrars are presenting a paper. Taking the leave is dependent on the service requirement being met and approval will not be unnecessarily withheld.

#### **Educational Objectives**

These educational objectives are intended to highlight areas of experience that you can expect to gain during this run to help better structure, direct and oversee your education.

#### **1) Service Work**

##### **Objectives:**

1. To acquire skills in describing, cutting up and reporting the histopathology of commonly received surgical specimens.
2. To develop the ability to solve surgical pathology problems through the use of texts and journals.

Listed below is the spectrum of work that you will be exposed to on this run:

General surgical pathology with particular reference to;

- Gastrointestinal pathology
- ENT
- Gynaecological pathology
- Breast pathology
- Neuropathology
- Urological pathology
- Endocrine pathology
- Dermatopathology
- Cardiothoracic pathology

In addition, post part one you will be exposed to:

- Ocular pathology
- Renal pathology

## 2) Procedures

### Objectives:

To have observed or performed the following procedures. You should have a good knowledge of the indications, contraindications and precautions for these procedures.

#### Frozen sections:

- To observe and understand the process and usefulness of a frozen section in a variety of clinical settings.

#### Handling and cutting of:

- Total prostatectomies Eyes
- Total cystectomies
- Fresh Lymph nodes
- Mastectomies
- Gastrointestinal tract resection specimens

In addition, post part two you should have observed or performed the following:

- Handling, sectioning, and reporting of a frozen section
- Total prostatectomy specimens
- Brain smears
- Muscle biopsies
- Skin immunofluorescence
- Eyes: whole globes and other ocular-related specimens
- Basic anatomical pathology laboratory organisation and management

## 3) Self Directed Learning

### Objectives:

To achieve an understanding of basic pathological processes and systemic pathology through a personal study program.

To develop some familiarity with mainstream histopathology journals.

At pre-Part 1 level you should focus your attention on studying standard texts, which are available in the department.

- American Journal of Surgical Pathology
- Histopathology
- Human Pathology
- Advances in Anatomic Pathology
- American Journal of Clinical Pathology
- Current Diagnostic Pathology

At post Part 1 level the Registrar is expected to develop a program of journal reading as a foundation for continuing medical education.

An extensive collect of texts is available in the department. The following are journals which the Registrar is expected to read post Part 1:

- American Journal of Surgical Pathology
- Histopathology
- Human pathology
- Advances in Anatomic Pathology

*Training and Education*

**4) Presentation Skills**

**Objectives:**

To acquire experience and skill at presenting cases at teaching sessions and multidisciplinary meetings.  
Attachments to specific meetings are assigned at the start of the run  
Case presentation at the Friday morning slide session is encouraged.  
Presentation at regular clinical meetings according to specific attachment, - to be assigned at the start of the run.

**Section 3: Roster**

*Roster*

**Hours of Work**

Ordinary hours Monday to Friday 0800 – 1630

**Section 4: Cover**

*Other Resident and Specialist Cover*

Cover is provided by Consultants in the event of reduced Registrar numbers. There is 1 SMO available on site between the hours of 0800 and 1600.

## Section 5: Performance appraisal

<i>Registrar</i>	<i>Service</i>
<p><i>The Registrar will:</i></p> <ul style="list-style-type: none"> <li>• At the outset of the run meet with their designated consultant to discuss goals and expectations for the run, review and assessment times, and one on one teaching time</li> <li>• Ensure a mid run assessment is completed after discussion between the Registrar and the consultant responsible for them;</li> <li>• After any assessment that identifies deficiencies, implement a corrective plan of action in consultation with their Consultant;</li> <li>• Sight and sign the final assessment report provided by the service.</li> </ul>	<p><i>The service will provide,</i></p> <ul style="list-style-type: none"> <li>• An initial meeting between the Consultant and Registrar to discuss goals and expectations for the run, review and assessment times, and one on one teaching time.</li> <li>• An interim assessment report on the Registrar two <b>(2)</b> months into the run, after discussion between the Registrar and the Consultant responsible for them;</li> <li>• The opportunity to discuss any deficiencies identified during the attachment. The Consultant responsible for the Registrar will bring these to the Registrar's attention, and discuss and implement a plan of action to correct them;</li> <li>• A final assessment report on the Registrar at the end of the run, a copy of which is to be sighted and signed by the Registrar.</li> </ul>

## Section 6: Hours and Salary Category

<i>Average Working Hours</i>	<i>Service Commitments</i>
<p>Basic hours (Mon-Fri) 40</p> <p>All other unrostered hours 5.0</p> <p>Total hours per week 45</p>	<p>The Service, together with the RMO Support Unit will be responsible for the preparation of any Rosters.</p>

- Saturday morning autopsy cover (maximum one in three weekends).
- An on-call allowance is paid and call-backs are for a minimum 4 hour period and are paid separately at additional duty rates as specified in the CEC.

**Salary** The salary for this attachment will be as detailed in a Category **E** run category.

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